



MINUTES

Texas State Board of Examiners of Dietitians

October 29, 2004

The Meeting was called to order at 1:00 p.m. by Ralph McGahagin and a quorum was established.

Agenda Item 2

Board members present: Ralph McGahagin, Janet Hall, Amy McLeod, Lucy Flores, Claudia Lisle, Carol Davis and Amy Scott.

Staff present: Bobbe Alexander, Executive Secretary; Linda Coy, Administrative Assistant; David Richards, Board Attorney; Stephen Mills, Regulation and Standards Manager.

Agenda Item 3 (Absent Board Members) Mr. McGahagin announced the absent board members, Gene Wisakowsky and Elizabeth Blakely.

Agenda Item 4 (Minutes)

Ms. Davis made a motion to accept the minutes as corrected from the April 2, 2004 meeting. Ms. Flores seconded the motion. **The motion passed.**

Agenda Item 5 (Public Comment)

Greg Hooser, Texas Dietetic Association (TDA) Representative gave a presentation of what he will be presenting to the Sunset Committee. Mr. Hooser would like a bill to induce for Dietitians' to have their own comprehension of a new Licensed Dietitians Practiced Act, and that a bill be made to have the Certified Nutritionists to have their own independent licensure. **No action taken.**

Agenda Item 6 (Chair's report)

Mr. McGahagin made no report. **No action taken.**

Agenda Item 7 (Unit Manager's Report)

Stephen Mills, Regulation and Standards Manager, gave a report about the consolidation process and the function of each unit. Mr. Mills distributed the financial report, explaining the revenues and budget for the Dietitians Board. **No action taken.**

Agenda Item 8 (Executive's Secretary Report)

Bobbe Alexander reported to the board, that the Licensed Dietitian would receive a one-time certificate and the changes regarding the renewal cards; two cards will be sent, one

card to be placed in the wallet and the other with the certificate. Ms. Alexander stated that postcards would be mailed out to inform the licensees of the on-line renewals. **No action taken.**

In discussion Ms. Scott suggested that she would like to make sure that the board look into those who deal with diabetics, to verify that they complete the required six hours every other year. The required hours applies to those who are going to provide self-management training in the Diabetics Self Management Education Program.

Agenda Item 9 (Ratification of Applications)

Ms. Lisle made a motion to accept the ratification of the applications. Ms. Hall seconded the motion. One abstained. **The motion passed.**

Agenda Item 10A and Agenda Item 12 (Rules Committee Report)

Ms. Flores reported to the board that there were no comments made; therefore, the adopted rules have been revised and posted. Ms. Flores made a motion to adopt the proposed changes as final. McGahagin seconded the motion. **The motion passed.**

Agenda Item 10 B (Complaints Committee Report)

Mr. McGahagin reported to the board that one complaint was reviewed and closed due to not substantiated. **No action taken.**

Agenda Item 10 C (Sunset Committee Report)

Ms. Scott reported to the board that the committee would like to write a letter stating to the Sunset Committee that the licensure of Dietitians must be preserved and should the board go to an Advisory Board that they hope it could maintain the professionalism. **No action taken.**

Agenda Item 10 D (Program Committee Report)

Ms. Hall reported to the board that the Program for Jennifer Kayper would be approved if staff could verify that 960 hours were met. **No Action taken.**

Agenda Item 11 (Comments regarding the posted rules)

No comments were made. **No action taken.**

Agenda Item 13 (Verbal orders for medication)

Greg Hooser from Texas Dietetic Association gave feedback regarding how the rules need to be clarified, regarding the protocol of dietitians to follow under the authority of a doctor to transcribe orders. Barbara Rylander from Renal Practice Task Force stated to the board, that the rules for protocol are contradicting. She is proposing that the board adopt a rule under the general rules for Dietitians that states Dietitians can receive, transcribe, and enter it into the medical record under the physicians' order. Also, that Dietitians can transcribe a physician order by protocol and enter the order into the medical records. Ralph suggested a letter is needed stating that the board agrees with Ms. Rylander and would submit to her, a statement to present to the surveyor. Felicia Ricks from Texas Dietetics Practice Renal Task Force reported to the Renal Practice Group and

the Texas Dietetics Association would like to see this resolved so that they can continue to care for their patients and not be concerned about the outcome. Ms. Scott made a motion to send a letter regarding the rules pertaining to protocols. Ms. Davis seconded. **The motion passed.**

Agenda Item 14 (Sunset Advisory Commission Report)

Mr. McGahagin stated to the board that if they have comments they would like to address to Sunset to forward those comments to him by e-mail. **No action taken.**

Agenda Item 15 (Next Meeting Date)

Rules Committee would need to meet November 15 or 18, 2004. Will depend on when the Sunset hearing is but would like to meet after the hearing.

Next meeting date will be February 25, 2005, in Austin, TX.

Agenda Item 16 (Adjournment)

Adjourn at 3:20 p.m.

Ralph McGahagin, Chair

Bobbe Alexander, Executive Secretary

Date

Date